

OFCAF Technical Manager

The On Farm Climate Action Fund (OFCAF) Technical Manager has a passion for agriculture and supports the technical execution and knowledge technology transfer of the Agricultural Climate Solutions – NL On Farm Climate Action Fund program. The position reports directly to the Climate Change Manager. If you are seeking to work with a small team, who take great pride in your work and collaboration, apply to be part of the NLFA team. To learn more about the NLFA, please refer to our website at www.nlfa.ca.

Position Overview

Lead and execute the technical aspects of the OFCAF Program. In all OFCAF matters, adhering to the stipulations set out in the contribution agreement, workplan, and budget with Agriculture and Agri-Food Canada.

The OFCAF Technical Program Manager should have a genuine passion for agriculture, climate change mitigation and adaptation, and environmental stewardship. They must also enjoy engaging with stakeholders and the public.

General Responsibilities

- Provide professional and technical support and advisory services to the NL OFCAF Administration Team including:
 - technical input needed for any marketing or communications
 - technical input into intake process for program for ultimate recipients
 - technical input into data required for collection and development of database
 - technical input for execution of the contribution agreement as needed
- Coordinate training program for agronomists; developing materials when necessary.
- Source and coordinate with external specialists training for Agrologists.
- Assist with developing fiscal plans with the OFCAF Program Management Team at the beginning of each fiscal year outlining timelines, budget, scope, personnel resources, and deliverables.
- Execute on-farm demonstrations and coordinate the development of related resources and learning materials, including delegating training and resource development to appropriate external contractors if required.
- Develop and implement data collection and monitoring plans to be conducted by ultimate recipients and NLFA.
- Field and delegate, as required, all technical questions related to the program.
- Serves as part of the OFCAF Team responsible for the communication of the technical beneficial management practice information, agronomist training and KTT activities to external audiences (Federations, Institutes, Associations, Government agencies).
- Communicate regularly with team members on the technical parts of the OFCAF program so they can be ambassadors of the program within industry.
- Participate and provide technical advisory services to the OFCAF Funding Application Review Committee for Ultimate Recipients.

Work Plan Execution

- Work closely and maintain and develop partnerships to increase our collaboration and coordination of initiatives.

- Participate and or lead Audit Review Committee, which includes coordinating ultimate recipient audit (verification of in-field farm implementation) by collaborating with provincial representatives (research associates) and program administration team.
- Participate and collaborate with in-field demos and events to assist deliverables and knowledge mobilization (eg. Videos, workshops, meetings, etc.).
- Responsible for contributing technical aspects to the final or interim report, including data summarization.
- Funding program understanding an asset.

Professional Qualifications Required and other

- B.Sc. or MSc. in an agriculture-related discipline or extended experience and professional agrologist designation or eligibility.
- Certified Crop Advisor designation an asset.
- Progressive experience in agriculture, preferably in agricultural extension or consulting.
- Experience managing a team.
- Ability to build strong industry relationships.
- Excellent time management, organizational, and communications skills.
- Able to work independently and meet deadlines.
- Strong proficiency with computers – Office 365.
- Strong work ethic with a high degree of energy.
- Periods of sitting at a computer and typing.
- Working outdoors in all-weather.
- Field walking to assist with knowledge mobilization.
- Required to lift objects weight approximately 25 kgs (bags of seed, etc.)
- All applicants must be legally entitled to work in Canada.
- Access to your own transportation for provincial transportation.
- Driver's license and provincial travel required.

Compensation and other details

Job Type: Full-Time Contractual

Salary: \$85,000-\$95,000 gross annual pay, depending on experience (bi-weekly pay)

Vacation: 2 weeks annual paid vacation plus paid public holidays, Christmas holidays Dec 24-Jan2

Hours: 37.5 hrs weekly, generally Monday to Friday with some weekends when required.

Benefits: Dental, Drugs, Extended Health Benefits, Hospital and Travel

Travel Costs: (Mileage and Meals:) will be reimbursed at the National Joint Council Rates as per approvals by the ACS Project Manager.

Administrative Costs: Costs associated with communication tools will include cellular phone monthly expenses, supply of portable computer, software and protective equipment for field operations.

Location and Environment: Corner Brook or remotely in Newfoundland and Labrador depending on the chosen qualified applicant.

Term: The contract will end on March 31, 2028 based on satisfactory contribution to the project, satisfactory results of an annual performance review and funding. Potential for contract renewals.

Expected Start Date: As soon as possible

How to Apply:

Send your PDF resume and cover letter to hr@nlfa.ca by **May 9, 2025**. Only those that are selected for an interview will be contacted.