



NL Federation of Agriculture

1147 Topsail Road, Suite #4, Mount Pearl, NL A1N 5G2

Job Description

Position Title

Young Farmers' Coordinator

Salary

\$52,000-62,000

Company Description

The Newfoundland and Labrador Federation of Agriculture (NLFA) is an organization which represents farmers and farmer groups in the province. Our motto is "Farmers Helping Farmers", and we believe that by sharing information and speaking with a united voice, farmers can work more effectively for the betterment of the agriculture industry, and for the improvement of our Province as a whole.

The Federation of Agriculture is composed of an Executive and Board of Directors. The Board of Directors is made up of representatives of the various commodity boards, producer organizations, regional groups, and agricultural interest groups. Independent farmers, who are not represented by any of the member organizations, may also join.

Project Description

The goal of the Young Farmers' initiative is to increase visibility of Newfoundland and Labrador Young Farmers, enhance the opportunities for young people in agriculture and creating a more effective network of young farm leaders within the province.

This position is directly involved with the development, promotion and delivery of young farmer initiatives in Newfoundland and Labrador. The project coordinator will work closely with young farmers, agricultural commodity groups, government departments, and other industry stakeholders.

Essential Skills and Attributes

- Graduation from a recognized degree or diploma program or equivalent experience.
- Project Management experience
- Proven leadership skills with ability to translate a vision into action

- Excellent writing, editing and oral communication skills
- Experience writing and editing articles
- Ability to organize and work with an industry-lead steering committee
- Ability to work effectively with a diverse group of people
- Ability to think proactively and be a team player
- Computer literacy, especially proficiency with Microsoft Office products
- Knowledge and understanding of the following software; ACT!, Constant Contact, Survey Monkey, Wix, and Canva
- Knowledge and understanding of managing a membership database
- Ability to travel within the province with some out-of province travel
- Knowledge and understanding of the agriculture industry
- Strong ability to identify, assess and respond to industry issues, challenges and opportunities

Duties and Responsibilities

This position organizes activities, deliver public information seminars and workshops, and develop recruitment and promotional materials in order to provide enhanced services to their membership and to raise awareness of the agriculture industry and the provincial and national Young Farmers Forum.

This position provides support to NL Young Farmers' Forum (NLYFF) and act as its staff person for all functions, in the absence of an NLYFF Executive Director.

Staff working in this position will be self-motivated and have the ability to work in both a team and an individual environment.

The Young Farmers' Coordinator must complete yearly deliverables as per current funding contract. Other related duties, as assigned.

Email your resume & cover letter to executive@nlfa.ca

Deadline: May 13th, 2022