



## Agriculture Expo 2023

September 29 - October 1, 2023 Conception Bay South Arena  
October 13 - October 15, 2023 Corner Brook Civic Centre

August 18, 2023

Dear Sir or Madam:

The Newfoundland and Labrador Federation of Agriculture (NLFA) is pleased to bring you the 2023 annual Agriculture Expo! This year there are two shows: September 29 - October 1, 2023, at the Conception Bay South Arena and October 13 -15 at the Corner Brook Civic Centre. This event is funded by the Sustainable Canadian Agriculture (SCAP) partnership.

The Agriculture Expo is an excellent opportunity for businesses and organizations to display products and services to the public, increase awareness of their business, and attract new customers.

We invite your business to participate in this event. Booth space is complimentary. However, due to space restrictions, registration is required. Registration is open for interested producers. **The deadline to register is August 25, 2023**

Sincerely,

Jamie Warren  
Agriculture Expo Coordinator  
Newfoundland & Labrador Federation of Agriculture  
jamie.warren@gmail.com | 709-763-5596

Enclosure:



## Agriculture Expo 2023 Registration Form

*Completed forms must be submitted by August 25<sup>th</sup>, 2023.*

**Please indicate which show you will be attending:**

September 29 - October 1, 2023 – Conception Bay South Arena

October 13 - 15 – Corner Brook Civic Centre

Name of Business / Organization:

Contact Name:

Mailing Address:

Phone Number:

Email:

Will you be selling products? Yes No

If yes, what products will you sell?

Do you require an electrical outlet\*? Yes No

*\*There is a **\$40 charge** for electricity. Please make cheques payable to the Newfoundland & Labrador Federation of Agriculture.*

Do you have liability coverage, which extends to Sales or Demonstrations at the Agriculture Expo?\*\* If yes, please include a copy of your current insurance policy with your registration form.

Yes No

*\*\*This is a participation requirement. If you do not have insurance, please contact Jamie by e-mail at [jamie.warren@gmail.com](mailto:jamie.warren@gmail.com) or call 709-763-5596*



## Schedule - Conception Bay South Area

### Set-Up Conception Bay South Arena

Thursday, September 28	12:00 p.m. – 6:00 p.m.
Friday, September 30	2:00 p.m. - 4:00 p.m.

### Show Times CBS

Friday, September 30	4:00 p.m.– 9:00 p.m.
Saturday, October 1	9:30 a.m.– 5:00 p.m.
Sunday, October 2	10:00 a.m.– 5:00 p.m.

### Take Down CBS

Sunday, October 2	5:00 p.m.-8:00 p.m.*
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**Note:** On Friday, September 29<sup>th</sup>, 9:00 p.m.- 2:00 p.m., the show will be open to school tours for the Amazing Agriculture Adventure. It will not be available to the public during this time. Due to this, no set-up is permitted on Friday, September 29<sup>th</sup>, until 2:00 p.m.

\*All items remaining at 8:00 p.m. on Sunday will be moved and stored by management at the exhibitor's expense.

## Schedule - Corner Brook Civic Centre

### Set up Corner Brook Civic Centre

Thursday, October 12	12:00 p.m. – 6:00 p.m.
Friday, October 13	2:30 p.m. – 4:00 p.m.

### Show Times Corner Brook

Friday, October 13	4:00 p.m.– 9:00 p.m.
Saturday, October 14	9:30 a.m.– 5:00 p.m.
Sunday, October 15	10:00 a.m.– 5:00 p.m.

### Take Down Corner Brook

Sunday, October 15	5:00 p.m.- 8:00 p.m.*
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**Note:** On Friday, October 13<sup>th</sup>, 9:00 a.m.- 2:30 p.m., the show will be open to school tours for the Amazing Agriculture Adventure. It will not be available to the public during this time. It will not be open to the public during this time. Due to this, no set-up is permitted on Friday, October 13<sup>th</sup>, until 2:30 p.m.

\*All items remaining at 8:00 p.m. on Sunday will be moved and stored by management at the exhibitor's expense.

## Conditions of Contract

The application will not be confirmed until the exhibitor has received approval by e-mail or in writing from the show coordinator.

The exhibitor agrees to follow all public health protocols, including Provincial, Municipal, and committee guidelines.

If the exhibitor plans to sell or distribute food items, a temporary food permit is required from Service NL and a copy is provided to the Newfoundland and Labrador Federation of Agriculture before the start of the event.

If the exhibitor exercises their option to sell products, they must adhere to all the Municipal, Provincial, and Federal regulations governing the sale of the item.

Soliciting in any manner, or the distribution of any promotional material, may only be carried out from within the booth space.

Management agrees to provide the exhibitor with a predetermined space as per the floor plan to be provided.

All operating electrical equipment used in the exhibit must have CSA power authority approval, and the exhibitor must notify management seven days before the event.

Space contracted by exhibitors may only be sublet with the prior written permission of management.

The exhibitor agrees to abide by all regulations and rules adopted by management in the show's best interest and agrees that management shall have the final decision in adopting any law or regulation deemed necessary before, during, or after the show.

The Agriculture Expo Committee, Corner Brook Civic Centre, Conception Bay South Arena, and the Newfoundland and Labrador Federation of Agriculture will assume no liability at the show, as well as during set up and take down, for loss or damage to persons, exhibits, or decorations, by fire, accident, strikes, theft or other causes. The exhibitor is responsible for arranging for appropriate insurance coverage for all hazards to which their personnel, exhibit and property may be subjected.

This contract may be cancelled by providing management notice in writing seven days before the show's first day.

The exhibitor agrees not to remove or dismantle any part of their display during the operation of the show and is only permitted to do so at times designated in this contract to ensure the safety of those in attendance as well as a general best practice for the show.

All markets must be open during show hours to ensure a high-quality event. Show organizers reserve the right to select applicants for the farmers' markets. Preference will be given to local agriculture producers and individuals who use local agriculture products. If space is available, the committee will consider other applications.

If, for some reason, beyond the control of the committee, the show is cancelled, NLFA shall return without interest any sum that has been paid to NLFA in connection with the Agriculture Expo (less all legitimate expenses at the discretion of NLFA).

The exhibitor agrees to abide by all local fire regulations.

The exhibitor agrees to observe all contract agreements between the show's management, labour, and subcontractors.

**DECLARATION:** I have reviewed the rules and regulations associated with the Agriculture Expo and agree to abide by the conditions of contract:

Signature

Date

Please Send Applications to: [jamiewarren@bellaliant.net](mailto:jamiewarren@bellaliant.net)

Newfoundland and Labrador Federation of Agriculture  
1147 Topsail Road, Suite 4  
Mount Pearl, NL A1N 5G2  
Phone 709.747.4874 Fax 709.747.8827

